

AGENDA

Please note change of time and day of the week, for this meeting.

Meeting: SALISBURY AREA BOARD
Place: Five Rivers Health and Wellbeing Centre, Hulse Road,
Salisbury , SP1 3NR
Date: Wednesday 24 May 2017
Time: 6.30pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

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Wiltshire Councillors

Brian Dalton	Salisbury Harnham
Matthew Dean	Salisbury St Paul's
Mary Douglas	Salisbury St Francis & Stratford
Derek Brown	Salisbury St Mark's & Bishopdown
Atiquel Hoque	Salisbury St Edmund & Milford
Ricky Rogers	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Sven Hocking	Salisbury St Martin's & Cathedral

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Items to be considered	Time
<p>1 Welcome and Introductions</p>	6.30pm
<p>2 Apologies for Absence</p>	
<p>3 Your Local Area Board</p>	
<p>An introduction from the Community Engagement Manager; Karen Linaker to explore the role and function of the Area Board.</p>	
<p>4 Refreshments and music</p>	7.20pm
<p>Refreshments and musical interlude.</p>	
<p>5 Minutes (<i>Pages 9 - 20</i>)</p>	7.30pm
<p>To confirm the minutes of the meeting held on 9 March 2017.</p>	
<p>6 Declarations of Interest</p>	
<p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Updates</p>	7.35pm
<p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>8 Outside Bodies and Working Groups (<i>Pages 21 - 44</i>)</p>	7.40pm
<p>The Area Board is asked to consider the report and to:</p> <ol style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C. 	

- d. Re-appoint an Older People's Champion and a Carer's Champion for the Area Board, in accordance with Appendix D.

9 **Information items** (Pages 45 - 50)

To note the attached written information items:

- a. Healthwatch Wiltshire
- b. Clinical Commissioning Group

10 **Local Youth Network (LYN)** (Pages 51 - 62)

7.45pm

To receive updates from the Community Engagement Manager and to consider any recommendations for youth funding projects as detailed in the attached report.

Application	Grant Amount
Applicant: WYAP Project Title: Fabric of Life in Salisbury 440	£4750.00
Applicant: Avon and Wiltshire Mental Health Partnership Trust Project Title: Wiltshire Early Intervention Football Team 433	£1785.60
Applicant: Life Rocks CIC Project Title: Music Tuition 2412	£5000.00
Applicant: St Edmunds School for Girls Project Title: South Wiltshire Mindfulness in Schools Collaboration Strategy 2415	£10,000.00
Five Rivers Health & Wellbeing Centre – Gym Wellbeing Project (see appendix A)	£3000.00

11 **Partner and Community Updates** (Pages 63 - 66)

7.55pm

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Salisbury City Council (SCC)

- b) Laverstock and Ford Parish Council
- c) Police
- d) Fire
- e) Salisbury BID
- f) Community Engagement Manager
- g) Dementia Friendly Salisbury

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.

12 **Public Services Protection Order (Pages 67 - 78)**

8.15pm

To consider the report, and to consider the recommendation that:

- The Area Board note the further work carried out to develop the proposed PSPO in Salisbury.
- The Area Board mandates that the PSPO working group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Salisbury affected.

13 **Health & Wellbeing Group Update and Funding (Pages 79 - 88)**

8.30pm

To receive an update and consider recommendations for funding, as detailed in the attached report.

<i>Applicant</i>	<i>Amount requested</i>	<i>Recommendation</i>
Avon & Wilts Mental Health Partnership Trust	£1785	£550
Salisbury Literacy Festival	£1000	£1000
Salisbury Dementia Action Alliance – Launch Event	£300	£350
Wiltshire Music Centre – Celebrating Age	£1500	£1500

Note: Due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health & Wellbeing Group has not yet met to consider this application.

Councilor's are therefore asked to consider awarding funds to these H&WB applications, with the condition that the Health &

Wellbeing Group are in support of the Boards decision; when they meet on 31st May 2017.

14 **Community Area Grants** (Pages 89 - 96)

8.40pm

To consider applications for funding from the Community Area Grants Scheme for 2017/18, as detailed in the attached report.

Applicant	Amount requested
Applicant: St Marks Pre-school Project Title: St Marks Pre-school Outside Classroom View full application	£5000.00
Applicant: Salisbury Garden Volunteers Project Title: Bourne Hill Walled Garden View full application	£960.00
Applicant: Bemerton Heath Inter-Agency Group Project Title: Bemerton Heath Compound Project View full application	£5500.00
Applicant: City Gate Salisbury Project Title: Community Cafe on Churchfields View full application	£5000.00
Applicant: Young Gallery - Edwin Young Collection Project Title: Great Art for Salisbury View full application	£4000.00
Applicant: The Secret Garden Salisbury Project Title: City community interactive outdoor 3D bee trail View full application	£6000.00
Applicant: Exeter House School Parents Association Project Title: Post 16 Educational Centre Refurb View Full Application	£5000.00

15 **Close**

9.00pm

The date of the next meeting is Thursday 6 July 2017, 7pm at City Hall, Salisbury.

Future Meeting Dates 2017 at 7.00pm

5 July, City Hall Salisbury
13 September, City Hall Salisbury
9 November, City Hall Salisbury

2018

10 January, City Hall, Salisbury

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 9 March 2017
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Atiqul Hoque, Cllr Ricky Rogers, Cllr Brian Dalton, Cllr Richard Clewer (Chairman), Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice Chairman)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councils

Salisbury City Council – C Corbin, T Corbin, M Osment, M Willmot

Partners

Dorset & Wiltshire Fire and Rescue – Jason Moncrieff
Older People's Champion – Irene Kholer
Salisbury BID – Steve Godwin
Purple Flag – Amanda Newbery

Total in attendance: 21

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Inspector Pete Sparrow
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 5 January 2017 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • On 8 February, Highways England had met with Salisbury City Council, Wiltshire Council and other user groups to look at issues along the A36. The meeting had been productive. Information would be used in the study at the next stage. Some interesting suggestions had been put forward for temporary fixes. • The Salisbury bike show was back on and was going from strength to strength. <p>As this was the last meeting of the current Area Board in the elected 4-year term. The Chairman noted that for Cllr Bill Moss it was his last meeting, as he was retiring and would not stand for election in May. Cllr Moss had served as Chairman of Wiltshire County Council and Salisbury District Council over the years. The Board gave thanks to Bill for all the work and effort he had put in over the many years.</p> <p>The Vice-Chairman noted that the current Chairman, Cllr Richard Clewer would</p>

	<p>be standing for election in May within a different community area. The Board thanked Cllr Clewer for his chairmanship and wished him well in his new ward.</p>
6	<p><u>Information items</u></p> <p>The Board noted the written update attached to the agenda from:</p> <ul style="list-style-type: none"> • Healthwatch Wiltshire
7	<p><u>Young People Update and Youth Funding</u></p> <p>The Board received an update from Karen Linaker on behalf of the LYN, the main points were:</p> <ul style="list-style-type: none"> • The LYN had considered the anti-bullying charter – which aim was to raise awareness of the affects that bullying had on young people. • An Easter Youth Festival would be taking place during the second week of the Easter holidays. • The LYN had considered 2 x grant applications for funding. <p>Applicants present were invited to speak in support of their projects. Following discussion, the Board considered the recommendations for funding as detailed in the report.</p> <p><u>Decision</u> The Salisbury Area Board awarded £1,000 to the Creative workshops for adopted teenagers project.</p> <p><u>Decision</u> The Salisbury Area Board awarded £4,060 to the Anyone can cook, cookery sessions.</p> <p><u>Decision</u> The Salisbury Area Board awarded up to £500 to commission Go Active to provide activity sessions.</p>
8	<p><u>Wellbeing Project for 15 year olds +</u></p> <p>The Board received an update from the Community Engagement Manager.</p> <p>At the beginning of the financial year the Board had contributed £2,500 to a project for 11 – 19year olds to use Five Rivers new fitness suite for £1 a session. The project had 2 levels – (i) to facilitate access to all 11-19 year olds, and (ii) to encourage teenagers who had become disengaged or were otherwise disadvantaged.</p> <p>The general offer to young people had been received well and will continue with</p>

	<p>a new membership offer supplied by the centre.</p> <p>The specific offer to disengaged/disadvantaged young people would require further investment, and a proposal for funding would be put to the 24th May Area Board.</p> <p><u>Decision</u> The Salisbury Area Board noted the success of the project and supported a bid for funding being put to the new Board in 2017/18.</p>
9	<p><u>Partner and Community Updates</u></p> <p><u>Salisbury City Council (SCC)</u> The City Clerk; Reg Williams gave an update:</p> <ul style="list-style-type: none"> • A Big Business event would take place on 25 – 27 April. Some fantastic speakers would be taking part. Some sessions were already full. For further information visit the SCC website. • The final Full Council meeting would take place on Monday before the elections. • The asset transfer was near completion, further information was expected from WC the next day, following that a date would be reached for the transfer to take place. • The Harnham bunker project had come to fruition the previous Friday, there had been an utter transformation at the facility. There were a series of before and after photos which showed how amazing the transformation had been. The Life Rocks company who operated at the bunker had an open-door policy. People could make an appointment to tour the building. • Money was approved to go to a parkour facility in Churchill gardens - now have the 10% so an application will go in to fund the work. To unlock 45K of funding to enable the facility to go ahead – if goes to plan should happen this summer. <p>Cllr Rogers noted that the Harnham bunker project started here at the Board. He commended the generosity and hard work of all the local tradesmen, professionals and volunteers who had given their time and expertise to make the project a success.</p> <p><u>Laverstock and Ford Parish Council</u> The play area at Old Sarum country park was due to open the following week. A new Coop food shop was also due to open soon. The Longhedge housing development was rapidly progressing A meeting on 24 March at Hampton Park country park was to take place. An agreement was awaited between WC and Barratts. A new café had opened at the River Bourne Community Farm, this had been supported by a £5,000 grant from the Board. A further £20,000 was still to be raised.</p> <p><u>Question:</u></p>

Was there any update on the pedestrian and cycle path for Longhedge?

Answer: There was no progress to report.

The Chairman added that it was a hope for the future that something could be made.

Police – written update

Fire

District Comander for Salisbury and Wilton; Jason Moncrief introduced himself and explained that he had taken over from Louis for the area. He had a written update which would be attached to the minutes for information.

The main points from his update were:

- The Safe and Well visits continued to be carried out.
- A Safe and Well advisor would attend the next Area Board to talk on the initiative.
- Over the last 2 months there had been 134 incidents between the two appliances.
- The availability for the whole time crew was 100%, with the on call crew recorded at 90.9% availability, giving an overall average of 95%.
- One newly recruited retained Fire Fighter was going through training.
- The Fire Service was currently recruiting – anyone interested should get in touch for more information.

Salisbury BID

Steve Godwin gave an update, the main points were:

- The BID had delivered the Christmas market which had a record footfall. It was felt to have been the best so far. The Christmas market was crucial to businesses as it helped to move people around the city. There were plans for a better Christmas market next year.
- Footfall in the city was static, up by about 1.8%, however this indicated that Salisbury was not losing it either.
- BID wanted to see some real action from the Government money that has come in to the City., and hoped to be a part of discussions around how the money was used. It was important for Wiltshire Council to know that Salisbury wanted good retail opportunities, which would help to compete with neighbouring cities.
- A programme of summer events around the city was planned.
- The City had been awarded the purple flag submission again for the next 2 years. It had been harder to achieve this time. There were some recommendations which needed to be taken on board over next few months.
- A large marketing campaign was underway, to deliver a campaign depicting a 'city of stories', giving an insight to some of the many historic treasures around the city, such as the Hunch of Venison and the story of

the hand, or the Poultry Cross and the stories behind that. This was a social media campaign and was growing in popularity.

Questions:

- Last year you donated a chalet each day to charities, could you advertise that facility well in advance next time, perhaps through the Wessex newsletter. Answer: Yes we will feed that back, we would be extending that facility next time.
- Do you have an update on the litter situation? Answer: BID had been liaising with Wiltshire Council on ways in which they could help, because the city had such a varied litter collection. They currently tried to take the litter away and deposit it in an area away for the city. Work on this was ongoing with SCC, WC and BID.
- The issue of litter had become so high on the list of priorities of the public. It was partly due to Salisbury being a medieval city, where the houses and businesses did not have rear access to many of our properties, leading to the waste having to be put on the street. There were 3 or 4 bad hotspots around the city.
- 60k had been put in to the pot for improvements in the city centre. The next phase was to address all of the rounds that the contractor do to see if some changes could be made. Changes in the city centre had worked the key now was to spread this work out into the surrounding areas.

Child Wellbeing Group Update

The Child Wellbeing Champion, Cllr Douglas noted that the Group had formed in 2016, to pursue 3 work streams identified by the Area Board early 2016. These were:

1. Communicate what was already being done.
2. To focus on parenting
3. Children's mental and social health

The Group had also made two key decisions, that they would focus on 0 – 5 year olds and to focus on the Friary.

It was important that any work would come along side what was already going on and to work with existing providers and groups to engage with parents and families.

The next stage was to put together a core group of people who would shape something.

Questions:

- Have you included looked after children? Answer: We did not single them out, we are looking at children as a whole.
- I have looked at your list of partners and I don't see a children's advocacy service. Answer: We will also ensure that children's advocacy is part of the work.

Health & Wellbeing (HWB) Group Update

The HWB Champion; Cllr Walsh gave an update, he noted that the Group had been finding its way, and had taken its lead from the December meeting when the community had come together to discuss priorities. Several headings were agreed upon, these were:

- Mens health for the over 65s
- Mental health of unpaid carers over 65
- Unrepresented groups in Salisbury

The Board had a HWB budget each year, so the Group was able to help support the community with funding for small projects.

Some key players were involved who were keen to take forward some projects.

Community Engagement Manager

Karen Linaker gave an update, the main points included:

- Over 300 volunteers had been engaged in Salisbury around last few months, working with refugees or litter picking. There had been an amazing effort. That weekend alone there had been approximately 200 people who had taken part in the Great Spring Clean, collecting 150 bags of litter.
- Work was ongoing with other organisations around the Boards priorities to provide learning training, and support.
- Salisbury was a Dementia friendly city, working with Andrew from Alzheimer's Society.
- A Youth festival was planned for the second week of Easter.
- Future events included the Children's Chance "Question Time" on 11 May, which had a brilliant line up of MPs and local community leaders. In the second week of May it was Dementia awareness week.

Air Quality Group

The Chairman gave an end of year update, he noted that Salisbury was required to have an Air Quality Group as it had an air quality issue in the city. Most of the problems were along Wilton Road at the moment. The Group had seen an increase in a number of the other monitored roads. The Group had been engaging with Highways England regarding the A36.

The Group was trying to develop an app, with data specifically around Salisbury. They were working with the UTC.

The Group had planted a lot of trees, with Skew Bridge the next area to receive

	trees.
10	<p><u>Salisbury a 24 Hour City?</u></p> <p>The Chairman noted that it was not in the Boards remit to discuss planning apps in any way shape or form but to instead discuss the principle of whether Salisbury was ready for a 24hr economy.</p> <p>Currently, everything inside the city centre had a closing time and opening time. Other areas such as Southampton had an economy and activity around the clock.</p> <p>The Chairman invited discussion, the following points were raised:</p> <ul style="list-style-type: none"> • The BID wanted to have any activity that extends the life and vibrancy of the City. If 24 hour businesses were well managed and attracted people in to the city this was good. • If the nature of the business meant that people would be coming and going to use it, this would not create large crowds. A 24hr city would give additional options to those who work 24/7 such as hospital staff. We should be providing for them and be open to such things. • As a shift worker, my start and finish times vary throughout the year, and on my commute to and from work at various hours through the night, I can say that we see more people through these hours than we ever used to. Salisbury was already more vibrant at night than most people realise. We should embrace 24 hr businesses; the licensing regulations were changes years ago. • I think we should support this absolutely, to be more like neighbouring cities. In the town centre, there were lots of people working through the night, we should see it as a positive move and welcome it. • To have this discussion in theory had little value, as it would depend on what types of businesses we were considering and why. For example, a gym would be ok but a nightclub may be different. The 24 hr wouldn't help the night time footfall. • It's was personal choice for people to stay up late at night. There would be impact on residents, hospital, Police and other organisations which support and serve the city. Some services needed some down time to catch up. The human body was not geared up for all night activity, there were side effects due to people staying up later. Cleaning the city would also become more complex. • This debate is odd as you have not defined anything, such as are we

	<p>talking about retail or entertainment? It was not a matter of are we ready for it but can we afford it. Tesco had to employ people to fill the shelves through the night, so the fact they open 24 hours was not for our benefit. Define what you mean and then have a debate.</p> <ul style="list-style-type: none"> • Churchfields was open 24hrs, but there were knock on effects for the roads coming in to the city. We would need to get a balance, do the benefits outweigh the detriments? • Things will find their natural level. • The solution to the decline in the night-time economy was not to increase the hours for nightclubs, but to increase the number of nightclubs. • For shift workers, it could be nice to go to Tesco at early hours when no one was in there. The tourists need to be taken on board. If you have a 24 hour city then you would need a 24 hour public transport system.
11	<p><u>Highways schemes proposals 2017/18</u></p> <p>The Chairman noted that the Board had been asked to endorse the list of proposed schemes for 2017/18, as detailed in the agenda pack.</p> <p>Comments and questions included:</p> <p>Salisbury Pothole Watch Noted that the proposals were for a mile of resurfacing works in total, however he pointed out that there were over 100 miles of roads in the city centre. Salisbury had a quarter amount of resurfacing works planned than in Devizes which was smaller.</p> <p>In terms of pothole patching the response was very good, but that was temporary patching and did not last long. The areas that keep coming up should be raised by the Area Board. The A36 central car park, this had been identified as WC responsibility, it was not on the list so needed to be added, along with:</p> <p>The roundabout by Parkwood Gym on London Road Pembrook Road – Bemerton Ravens Croft had lost the top surface of the road, so there must have been an issue with that when it was laid. Coombe Road – gyratory big areas St Pauls Road Churchfields Industrial Estate – some work done in May but not all of the roads.</p> <p>The Chairman gave the following response:</p> <p>In terms of the distance I am told that roughly the same amount of money was spent in each community area. The A338 sliding away from hill, was going to</p>

be extremely expensive. We were waiting for confirmation of contractors.

The slip road on the A36, thanks for all your work in nailing down who was responsible for that. I am assured that extensive pot hole work on that road would be done.

St Pauls Road – extensive pot hole filling would be carried out rather than resurfacing.

The Area Board was able to feedback requests for the order of priority to be changed but not to change the schemes on the list.

Question:

Delamination – at Hedly Davis Court, the sheltered housing scheme had many residents with mobility issues. It was not acceptable for the Council not to consider the factors such as this, causing real problems.

Question:

The SCC Transport Committee Members repeatedly voiced concerns over the roads. Most concerned for the A30, but the repairs were substandard temporary repairs, it was a pointless exercise. Wasting time energy and money by not doing the better repairs. They were frustrated for Pembroke Road and felt it was quite dangerous for cyclists.

There were 700+ roads in Salisbury, and there was approximately 100 years of work here. Could we have money from other budgets to give to repair roads for older people?

Older people who fall over end up in hospital costing public health money. This needed joined up thinking across departments. This list was a product already of discussion. There was a longer list the Board hoped to see the light of day in the future.

The roads on Bemerton would never be done as they were concrete overlaid with dressing. Need to make sure somehow that each electoral area had a fair share of the pot.

The map in the report showed that the whole of London Road and Harnham Road had been resurfaced. That was just not true, as it was noted that the work had not been done from St Marks roundabout.

The figures in the report were inaccurate, and needed to be picked up on.

Roads on new housing developments were not being adopted – this was a serious concern. The residents were required to pay a management charge, the funds would be used for the shared space. This was a scandalous situation – having to pay council tax and a separate road tax. Answer: This was a national policy; roads now did not get adopted. The Council could not change

	<p>Government policy. The long-term effect of this policy was quite serious. There would be more neighbour disputes on non-adopted roads and when they sell their house in 20 years' time who would want to buy a house where the road needed to be re-laid at their expense.</p> <p>Many people were disappointed with the My Wiltshire reporting system. <u>Answer:</u> There had been a series of small steps to improve it.</p> <p><u>Decision</u> The Salisbury Area Board approved the list of schemes for 2017/18 as detailed in the report and agreed to make the following points to the Associate Director for Highways and Transport:</p> <ul style="list-style-type: none"> • request that the delamination strategy be reviewed, with a view to ensuring that neighbourhoods such as Bemerton Heath were given a fairer chance of being resurfaced • Establish if additional funding was available from adult social care? • Clarification on the statistic which reads only 199m of unclassified roads to be treated – if that was the case, the Board would register a strong dissatisfaction with this part of the investment strategy
12	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman of the CATG; Cllr Walsh noted that the Group had worked well to get the best out of the funding for 2-16/17. He noted that as there was £5,000 available, the Group had been able to select a set of yellow lines to be laid down.</p> <p>The Board noted the minutes from the last meeting held on 14 February 2017, and considered the recommendation for funding.</p> <p><u>Decision</u> The Salisbury Area Board approved the recommendation of the CATG to allocate £5,000 to Yellow line painting.</p>
13	<p><u>Community Funding: To Ratify a Delegated Decision</u></p> <p>The Community Engagement Manager asked the Board to ratify a grant which had been allocated under the Community Engagement Manager's delegated authority in January 2017.</p> <p>The project was for two Salisbury Schools, Harnham Primary and Manor Fields Primary which had agreed to take part in a pilot project called 'Home Run', as detailed in the agenda pack.</p> <p>Salisbury, Southern Wiltshire, Westbury, Devizes and Marlborough had been</p>

	<p>nominated to take part, as each had air quality management areas. At the last forum of Air Quality Management Groups, tackling issues associated with the school run were prioritised, including poor air quality, congestion and childhood obesity.</p> <p>Questions were taken, these included:</p> <ul style="list-style-type: none"> • Who and when would check the success of the pilot? <u>Answer:</u> Ruth Durrant and Rachel Kent. The results would also be fed back to the Area Board. • Who was the money paid to? <u>Answer:</u> The organisers of the home run project. • When the Board previously gave an award to a Harnham school to provide literature, was there any assessment to see how effective that had been? <u>Answer:</u> The Community Engagement Manager agreed to look in to that and feedback. <p><u>Decision</u> The Salisbury Area Board ratified the delegated decision of the Community Engagement Manager taken in January 2017, to allocate:</p> <ol style="list-style-type: none"> 1. £500 from the Youth Budget for 2016/17 2. £2,000 from the Air Quality Budget for 2016/17
14	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Wednesday 24 May 2017, 7.00pm at Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury.</p>

SALISBURY AREA BOARD
24 May 2017

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2017/18

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2017/18.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2017/18.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2017/18, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre/Campus proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Re-appoint an Older People's Champion and a Carer's Champion for the Area Board, in accordance with Appendix D.

Elizabeth Beale
Senior Democratic Services Officer
01225 718214
elizabeth.beale@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

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Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	To allow charity to tie in with LA	The relief of need	Once a month or every other month depending on need	Yes	1	CLlr Matthew Dean
Salisbury BID					1	CLlr Douglas
Salisbury Conservation Advisory Panel	Elected members enrich effectiveness of panel	Panel considers matters affecting Salisbury Conservation Area	Quarterly	Yes	1	Vacant
Salisbury Cycling Liaison Panel	This group requires representation to help guide and comment on political issues surrounding funding and priorities for developing cycle routes and to be a public figurehead for the group. Guidance in these areas is extremely valuable in sourcing funding and prioritising schemes in the continuing development of the cycle network in Salisbury.	The Salisbury CLP is a consultation group with the aims to increase the level of cycling in the city through developing an improved network of routes and publicising cycling through maps and local events. The CLP also look at and comment on designs and proposals drawn up by the Joint Team for cycle infrastructure improvements and discuss any current issues, projects or initiatives.	Quarterly (March, June, Sept, Dec) in Salisbury.	No	1	CLlr Walsh

Salisbury International Arts Festival Ltd	In order to retain strong mutual understanding between WC and the Festival and to reflect WC's role as a significant funder and stakeholder with the Festival	Present International Arts festival.	-	No	1	Cllr Dalton
Salisbury Trust for the Homeless	Liaison between Trust and LA	Relief of poverty for the homeless. Liaison between Trust and LA.	Bimonthly	No	1	Cllr Walsh
Salisbury Walking & Disabled Group					1	vacant
Salisbury Women's Refuge	Refuge would like a link councillor	Relief of distress and provision of shelter	5 meetings per year	No	1	Cllr Hocking
St Edmund's Arts Trust (Salisbury Arts Centre)	Representation on the Board is one of the ways that Salisbury Arts Centre and Wiltshire Council have built and maintained a strong relationship, and we would be keen for this to continue. It is beneficial for the Arts Centre's understanding of Wiltshire Council's priorities and current situation and how we can support that, as well as ensuring that Wiltshire Council, as our landlord and a valued core funder, understands and recognises the work of the Arts Centre.	Busy professional arts programme, year round community arts programmes and special cultural programmes.	Usually once every three months in the evening at Salisbury Arts Centre. Next meeting dates are Thursdays 25 April, 25 July and 24 October 2013	No	1	Cllr Hoque

Appointments to Working Groups
Salisbury Area Board

Community Area Transport Group:

Cllr John Walsh – with Cllr Sven Hocking assisting

LYN Management Group

Cllr Ricky Rogers

Child Wellbeing Group

Cllr Mary Douglas

Health and Wellbeing Group

Vacant

Air Quality Working Group

Vacant

Five Rivers Strategic Management Group

Cllr Matthew Dean

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Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt there involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

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Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



Marking a milestone

An online directory with an extensive list of health and social care services in Wiltshire has almost doubled in size since its launch two years ago.

The 'Your Care Your Support Wiltshire' website was launched in 2015 and now has 764 entries on the service directory. Services range from hearing aid repair clinics, foodbanks, meal providers, to long term condition support groups.

To make services easy to find, they are grouped around themes such as multiple sclerosis, diabetes, stroke, or palliative care. A hashtag has also been created - #makesomeonewelcome - for groups and clubs identified as going the extra mile in welcoming new people.

During the last two months, 150 directory entries have been added including links to videos about 'Men's Sheds' and 'The Learning Curve'.

Claire Cooper, Information Research and Web Content Officer, said: "Thank you to the volunteers, groups, Community Engagement Managers, Older People and Carers Champions and stakeholders who help keep Your Care Your Support Wiltshire up to date."

Marking our impact

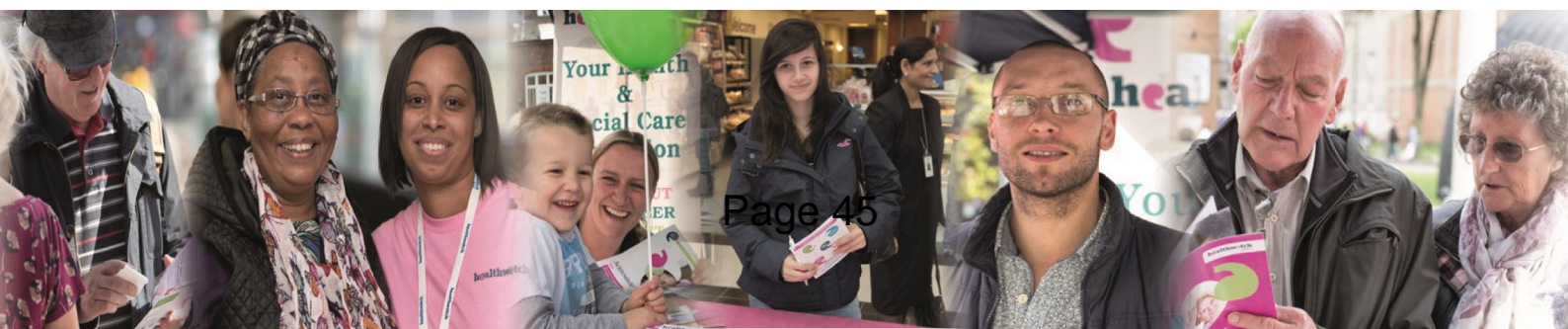
Do you want to know the impact of our work in Wiltshire?

Healthwatch Wiltshire engages with people throughout the county to find out their experiences of using health and social care service. We use this information to feedback to the boards and groups who provide and buy these services.

We have produced a range of 'You Said, We Did' reports to illustrate the work carried out over the last year and what happened as a result of the feedback which people gave to us.

The reports, which cover a range of topics such as complaints, dementia and carers, are available at healthwatchwiltshire.co.uk

Contact us:
Tel 01225 434218
info@healthwatchwiltshire.co.uk
healthwatchwiltshire.co.uk



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May 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experience local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Primary Care Co-Commissioning

At the beginning of April 2017 Wiltshire CCG has taken on full delegated responsibilities for managing local general practices (GP surgeries). This was previously managed by NHS England.

It is widely recognised across the NHS that involving CCGs more in the commissioning of general practice provides an opportunity for offering better, more joined-up care for patients and local populations.

Functions the CCG has taken on include:

- The commissioning and monitoring of General Practices contracts
- Commissioning of local services for the Wiltshire population
- Approval of practice mergers
- Making decisions on local discretionary payments for GP practices
- Making decisions on establishment of new GP practices
- Provision of communications and patient engagement advices to GP practices



More information can be found on the CCGs website – www.wiltshireccg.nhs.uk

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GP's use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care you receive.

Ask reception for a consent form next time you visit your GP surgery.

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Report to	Salisbury
Date of Meeting	24/05/2017
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Salisbury Area Board.

Application	Grant Amount
Applicant: WYAP Project Title: Fabric of Life in Salisbury http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=440	£4750.00
Applicant: AVON AND WILTSHIRE MENTAL HEALTH PARTENRSHIP TRUST Project Title: Wiltshire Early Intervention Football Team http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=433	£1785.60
Applicant: Life Rocks CIC Project Title: Music Tuition http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2412	£5000.00
Applicant: St Edmunds School for Girls Project Title: South Wiltshire Mindfulness in Schools Collaboration Strategy http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2415	£10,000.00
Five Rivers Health & Wellbeing Centre – Gym Wellbeing Project (see appendix A)	£3000.00

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2017/18 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of

cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: WYAP ID440 Project Title: Fabric of Life in Salisbury	Amount Requested from Area Board: £4750.00
<p>This application meets grant criteria 2017/18.</p> <p>Project Summary: In July 1967 the Sexual Offences Act finally decriminalised gay relationships between men over 21 in England and Wales. It was a momentous transformative moment for the lesbian gay bisexual and transgender LGBT community. On the 50th Anniversary we will look back at the history of LGBT communities through the lens of fashion. With money from the Heritage Lottery Fund we are working with young people to research the history of fashion as a form of identity with a particular focus on gender and sexuality. We are looking for additional funding so that the young people can work with an artist to explore what they find out in their research.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The majority of the young people involved in the project have identified as being a part of the LGBT community and attend a well being support group. This project supports their needs and aims to help them feel safer and happier in our community. The project also aims to identify allies and help them understand LGBT issues. The project is free for young people to attend and takes place in fully accessible buildings. The work the young people will produce with the artist will be for a public audience and will further develop allies for the LGBT community. Our aim is for the local community to engage with this work and deepen their understanding of LGBT issues. We are working with several partners including the Wiltshire and Swindon History Centre. The project will also include a visit to Salisbury Museum and work with Salisbury Arts Centre. We hope that approximately 15 young people locally will benefit directly from the work but the public audience for the arts work could reach 100s.</p> <p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £3000, mindful of the actual number of young people from Salisbury's</p>	

LGBT community to benefit and of the reduced Youth Budget for 2017/18.

Applicant: Avon and Wiltshire Mental Health Partnership Trust ID433
Project Title: Wiltshire Early Intervention Football Team

Amount Requested from Area Board:
£1785.60

This application meets grant criteria 2017/18.

Project Summary: I am a Community Mental Health Worker and as part of my role I help facilitate weekly 5 a side Football and Badminton groups at Five Rivers Leisure centre and Leighton Recreation Centre Westbury. I am sure you are probably already aware of the many benefits associated with Mental Health and physical activity so will not go into too much detail. Myself and my colleagues work in a specialised service for people who have a first episode Psychosis. This can lead to most of our patients to suffer from what are known as positive and negative symptoms. Positive symptoms can include things like hallucinations and delusional thoughts. Negative symptoms include apathy lethargy and social withdrawal. Most of our service users are required to take antipsychotic medication to treat these symptoms but they are by no means a magic cure and will often have side effects such as tiredness muscle stiffness and weight gain. Because we use what is known as a biopsychosocial approach our activity groups have proved to be a good way to help people with improving / maintaining physical health and social inclusion. We have been running the group for several years now and always ask the service users to contribute to the cost of hiring the facilities that we use around the county. Unfortunately the majority of them are on benefits so have little or no money to spare. We will not refuse someone attending if they cannot contribute so we supplement the cost from ourselves and the team's petty cash. I am sure you are only too aware that as with all public organisations these days our budget is limited and is under increasing scrutiny as to how we spend it. Therefore over the past few months I have been in discussion with the Leisure Manager at Five Rivers and more recently the Community Engagement Manager as to how we could reduce the cost to make it affordable for us to be able to sustain in particular the 5 a side Football group.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Our service is for People across Wiltshire aged 14 and above who have suffered a first Episode Psychosis. We have been working mostly with 16 to 35 year olds for the past seven years. We encourage and facilitate our service users to learn from each other about their experiences, which can promote a better understanding and reduce stress. Our project is accessible to all our service users and also those supported by the community mental health services. We currently make it affordable by supplementing the cost from our petty cash but the cost is becoming too much for us to be able to sustain this. A grant would help us to sustain the group and make it affordable to all. We encourage service users that we have discharged to continue to attend when they can as this promotes peer mentoring. By the very nature of our service in general means that we are accessible to everyone who has

suffered a psychotic episode. We also encourage family members and friends of the service user to attend.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria. The group have recommended £250, mindful of the number of 18 – 25 year olds from Salisbury to benefit, noting that a contribution will also be requested from the Health & Wellbeing Budget and from other area boards, as service users from Trowbridge, Devizes and other areas also attend the football sessions.

Applicant: Life Rocks ID2412

Project Title: Music Tuiton

Amount Requested from

Area Board: £5000

This application meets grant criteria 2017/18.

Project Summary: To provide match funding to a new project in conjunction with Wiltshire Music Connect and The Arts Council to subsidise music tuition for young people in Salisbury and surrounding areas. Specifically for young people up to the age of 18 years of age who have been identified as pupil premium, NEETs, SEN, living in rurally isolated or socially deprived areas. Option for students to go on to perform at local community events.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Having identified large numbers of young people without the means to engage in high quality music experiences with professionals through the provision of The Life Rocks CIC youth service, we engaged in conversation with Wiltshire Music Connect to devise a project that would fund these disadvantaged young people to access music tuition. We were offered funding to subsidise tuition fees for these young people on the completion of a successful trial period. This trial period, due to be completed at the end of May, has been oversubscribed and extremely successful. We have been able to offer weekly 1-1 music tuition to more than 17 young people and weekly group sessions to 8 young people. Wiltshire Music Connect has been able to fund 80% of the cost for Looked After Children, 60% of the cost of places to young people in receipt of Pupil Premium, Military Premium, Free School Meals, that have SEN or are NEETs, and 35% of the cost for young people that fall outside of these parameters but are still considered to be without the means to access these opportunities, for example if they live in an identified socially deprived area or are rurally isolated. In order to fully subsidise these lessons and allow access to all young people regardless of financial circumstance we are seeking additional funds from other partners. The project will cost £20k in total and will fund approx. 25 young people per week until March 2018. Hans Christian Anderson once said where words fail music speaks. For many of the young people we work with this is especially true. We as adults might not always understand the behaviour of the teenage population or be able to understand one another especially with the advent of slang which seems to be an entirely different language on occasion, but when we are able

to connect with each other and express ourselves through music it feels more powerful and effective than regular spoken language. A recent study entitled Adolescents Expressed Meanings of Music in and out of School was based on responses by 1155 teens who submitted student essays to Teen People magazine as part of an online contest. Throughout their essays students expressed their thoughts regarding learning and playing music and revealed that they value music making as a central aspect of their identities. The findings include 'playing music provides a sense of belonging for teens' 'making music provides the freedom for teens to just be themselves - to be different - to be something they thought they could never be - to be comfortable and relaxed in school and elsewhere in their lives, 'music helps adolescents release or control emotions and helps coping with difficult situations such as peer pressure, substance abuse, pressures of study and family, the dynamics of friendships and social life, and the pain of loss or abuse', 'teens believe developing musical skills and performance is important since it paves the way to musical opportunities as skills develop'. Teens long for more variety and options for making music in school including the expansion to instruments and technology used in popular music. Adolescents are genuinely committed to their instruments and their school ensembles because they love to be involved in these musical and social groups. Teens believe that music is an integral part of American life and that music reflects American culture and society. Teens feel that playing music teaches self discipline such as there are payoffs if you practice and stick with something. Adolescents are of the opinion that playing music diminishes boundaries between people of different ethnic backgrounds, age groups and social interests. Teens associate playing music with music literacy, listening skills, motor ability, eye-hand coordination and heightened intellectual capabilities. This study outlines what music and music making means. It helps our young people define themselves as they grow up, it gives them purpose and meaning and contributes to their success throughout life.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £3000, mindful of the actual number of young people from Salisbury's to benefit and of the reduced Youth Budget for 2017/18.

<p>Applicant: St Edmunds School for Girls ID2415 Project Title: S. Wilts Mindfulness in Schools Collaboration Strategy</p>	<p>Amount Requested from Area Board: £4750.00</p>
<p>This application meets grant criteria 2017/18.</p> <p>Project Summary: Mental health is one of the biggest priorities for young people today. As many as 10 of people aged between 11 and 16 have a clinically diagnosable mental health condition. Very few of these young people receive appropriate intervention. We would like to help develop mindfulness practice in Years 6-11 in South Wiltshire schools to provide</p>	

students with a range of strategies to support positive mental health.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: We would like to make a difference to the lives of young people in Salisbury and the South Wiltshire region. In particular we would like to improve mental health provision in schools for young people aged 11-16. We believe that mindfulness taught by trained teaching staff can make a real difference to the lives of young people. According to the Mental Health Foundation mental health issues are increasingly pervasive. 10% of children and young people aged 5-16 have a clinically diagnosable mental health problem, yet 70% of children and adolescents who experience mental health problems have not had appropriate interventions at a sufficiently early age. The scale of mental health difficulties is growing as young people attempt to adapt to the demands of life in a frantic technological age. The pressure to achieve exam success, navigate the complex world of social media and adapt to a world where the job market is shifting unpredictably means that often young people feel under pressure, stressed and anxious. Some young people can deal with these challenges without a hitch and they are the lucky ones. Many others lack the required coping skills needed at times of stress. Schools do not routinely provide a scheme of work to address such issues and if they do they tend to do it as a factual exercise without providing and practicing specific skills which can be used in the future. We believe that by teaching students mindfulness they will practice a range of practical techniques- which will in turn be beneficial to their mental health. Such techniques can be used for a lifetime. Mindfulness is a way of paying attention to the present moment using techniques like meditation, breathing and yoga. It helps us become more aware of our thoughts and feelings, so that instead of being overwhelmed by them are better able to manage them. There has been a significant amount of research into mindfulness. Evidence has suggested the benefit of health and wellbeing with results showing positive effects on several aspects of whole-person health, including the mind, the brain, the body and behaviour, as well as a person's relationships with others. Mindfulness has also shown to help with a number of conditions including stress, anxiety, depression, addictive behaviours such as alcohol or substance misuse, and gambling, and physical problems like hypertension, heart disease and chronic pain.

Clearly there is a need for mindfulness to support young people and the evidence suggests that it is effective. So how can it be introduced into schools. At St Edmunds School we have been delivering mindfulness to our students for over a year. All of our year 10 and year 11 students have been taught a 10 week scheme by trained mindfulness practitioners - Mr Burley and Mr Anderson. Both teachers were trained as part of a Wiltshire Public Health initiative. They had to complete a mindfulness-based stress reduction course MBSR and then practice mindfulness for a year before teaching. They then completed a course to deliver mindfulness to students aged 14-19 called .b which is accredited by MiSP Mindfulness in Schools Programme. The course was devised by academics working with Oxford,

Exeter and Bangor Universities. Following this, Mr Anderson has completed an additional course which enables him to teach students aged 7-11. Our students are really feeling the benefit of such a programme. It has provided students with a range of strategies to aide their mental health and well-being and they feel better prepared for the examination period. We will be teaching Year 7s as well as Year 10s next year as part of the formal timetabled curriculum. News has travelled fast about what we are doing at St Edmunds. Other schools are very interested in doing similar things. Two local secondary schools have asked if we can help them and four primary schools are also very keen on introducing a coherent programme into their curriculum. We have been able to do a trial mindfulness lesson in one of the primary schools- but currently that is all that we can offer due to other commitments - teaching lessons, and the like. What we would really like to do is train teachers in the other schools so that they can run their own mindfulness courses. Thus creating a sustainable way of working. We would like as many primary and secondary schools as possible to offer mindfulness as part of the formal, or intervention based, curriculum. Imagine the difference it could make to mental health in the region. We would also like to offer MBSR courses for teaching staff and potentially other local individuals in the community to support their own mental health needs. Working in education, while being fantastically rewarding is also in the current climate an exhausting and all-consuming job. Teachers and other workers in education need the chance to stop and reflect. In order to offer the support to other schools and staff, one of our staff members would need to complete a one year course at either Bangor, Exeter or Oxford University. This would obviously have a cost attached and hence I am writing to see whether or not a grant is possible through the local area board. Although £10k is expensive initially- the scheme will benefit a large number in the local area through training that we would provide. If the majority of schools became trained in mindfulness the potential impact on young people would be significant.

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £2500. The group felt this to be a fair initial contribution, based on the reduced budget available for youth projects in 2017/18, and as it is currently not clear how many 11-19 year olds will actually benefit from the mindfulness work. The group would like the applicant to return in 2018/19 so that the board might be given the opportunity to consider the merits of contributing further funds if needed.

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SALISBURY COMMUNITY AREA'S GYM WELLBEING PROJECT

1. Purpose of the Report

1.1. Further to the update report considered at the 9th March 2017 meeting (see appendix 1), councillors are now asked to consider a funding request to enable this project to continue in 2017/18

2. Background

2.1. The project was piloted in 2016/17 and the gym memberships offered to those referred to the Wellbeing Project were significantly subsidised by Five Rivers Health & Wellbeing Centre. If this project is continued in 2017/18, the Centre would not be able to offer such a generous subsidy.

3. Financial Implications

3.1. Further to paragraph 6 below in the March 2017 report, we would like to run this project offering :

- 5 places for 15 year olds referred from the Street Games programme at £120 per annual membership
- 9 places for 16 – 19 year olds (and up to 25 year olds with a learning disability or difficulty) at £255 per annual membership

3.2 This would amount to £2895. To cover potential additional costs such as transport costs, i.e. to bring young people in from Bemerton Heath & The Friary's Street Games clubs, the total cost of the project would be £3,000 in 2017/18.

4. Recommendation

4.1 That the area board agree a grant of £3,000 for the Gym Wellbeing Project to run in 2017/18.

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WILTSHIRE COUNCIL

SALISBURY AREA BOARD
9th March 2017

SALISBURY COMMUNITY AREA'S WELLBEING PROJECT FOR 11s to 19s

2. Purpose of the Report

- 4.1. To update the board on the wellbeing and associated junior gym project that has been operating at Five Rivers since April 2016; and
- 4.2. To seek further funding to sustain this project.

5. Background

- 5.1. In November 2015, the board committed just under £2,500 to encourage 11-25 year olds to join the new fitness suite at Five Rivers. This project had 2 elements: (a) junior gym for 11-17 year olds providing one session per week for a year; and (b) a wellbeing project for 16-25 year olds regarded as hard to reach/engage, i.e. NEETs, Children in Care or those living in poverty or with a learning disability of difficulty.
- 5.2. The projects have been supported by officers from Wiltshire Council's Leisure Team, Sports Development Team and the Community Engagement Manager.

6. Progress update on the junior gym/wellbeing projects

6.1. Junior Gym Take Up.

Age	Number of visits
12	88
13	158
14	146
15	113
16	33
17	8
25	1
Total	547

- 6.2. The junior gym project has proved very successful and the intention is to continue this project, without further subsidy from the area board, but by offering a membership fee of £2.50 per visit or £10 monthly subscription. Officers are confident that this will continue to encourage 11-17 year olds to take part in this fitness activity. There will be a re-launch of the project in September 2017.

6.3. Wellbeing Project Take Up

Age	Numbers attending
16	3
17	10
18	8
22	1
Total	22

- 6.4. The wellbeing gym project has also proved popular, with South Wilts Mencap, the Youth Offending Team, the NEET team, Street Games (Public Health and Sports Development teams) and these are continuing to refer young people onto the project. We would look to expand this engagement with new referrers such as Motiv8, youth groups, Community Police teams etc.
- 6.5. In continuing this project, we will want to work more closely with the referring agencies, and encourage them to attend with the young people for the first five visits. We have seen that, inevitably the young people taking up this offer have needed greater support whether that be to instil the discipline required to stick with the project, or to provide encouragement where the young person may lack confidence. This support needs to be a partnership between the referrer and the Wiltshire Council teams involved in this project.
- 6.6. We intend to meet with the referring agencies to discuss this, to ensure that the project moving forward builds in greater support for the young people.
- 6.7. We will write to all of the young people that have taken up this offer to see if they wish to continue attending the gym.
- 6.8. There are 4 young people in particular that we are keen to continue to support, based on their regular use of the gym, and potential to progress into skills and training opportunities at Five Rivers. Also, we would like to focus on one particular young person who could take on an ambassador role for other young people who would not otherwise venture into a gym or partake in any other means of positive activity.

7. Taking forward the Wellbeing Project

- 7.1. We would like to re-launch this project from September 2017 and open up the offer to also include 15 year olds, so that referrers such as Street Games can refer from this age, encouraging these young people to engage and change their behaviour earlier.
- 7.2. Our original aim was to see the project run from Sept 2017 to September 2020, on the basis that this would signal to the young people, that support is available to help them into a positive activity, but that ultimately, the responsibility to maintain healthy, physically active lifestyles is their own. We

are looking to identify other funders to assist with the costs in years 2 and 3, but would like to ask the Area Board to grant fund the cost of year 1. However, we have amended our proposal mindful of the restricted Youth Budget available in 2017/18.

- 7.3. A new aspect to the project going forward would be facilitated by Sports Development Officers encouraging young people from The Friary and Bemerton Heath who already partake in the Doorsteps – Streetgames project. This would see officers supporting the young people in the form of transport for the first 6 months (during the colder/wetter months) – using the Five Rivers minibus, and in the form of mentoring and ongoing encouragement – just as we are requesting referrers to offer (see paragraph 3.6 above).

8. Recommendation

That the board notes the success of this project, and that a recommendation for funding will be put to the new area board in May 2017.

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Salisbury Area Board - Report, 09th March 2017

Community Engagement

Ben Ansell, the CFO of Dorset & Wiltshire Fire and Rescue Service offered the following at the beginning of April 2017:

“1st April 2017 marked the first anniversary of the new Dorset & Wiltshire Fire and Rescue Service.

It is sometimes easy to forget just how far we've come in such a relatively short space of time.

Some of these times have been difficult, but I know we've continued to deliver high levels of service to the public and everybody, across all areas of the organisation has played an important part in making this happen.

I am extremely proud of our 'one team' approach, it is the only way we can continue to effectively support our communities, as well working closely with our partners. Being a bigger Service has enabled us to be a stronger partner to other agencies, including the police, our local authorities and health.

A number of schemes are being developed to work with our colleagues in the ambulance service, allowing us to better position ourselves to meet the needs of our communities.

Making financial savings was one of the key drivers for combination, and our savings have been significant, while still being able to invest in the things we need to support our work such as new appliances, prevention activities, new fire helmets, improved ICT and essential improvements to our estate.

Another key part of becoming a combined Service was consolidating our governance arrangements, and a huge amount of work has taken place to deliver this.

I know that there is still much to do to bring together our ways of working and embedding a new combined culture for the Service is not something that will happen overnight.

Indeed, we are now developing our new Community Safety Plan 2017-2021, which will set our direction and aspiration for service delivery across the Bournemouth, Poole, Swindon, Wiltshire and Dorset Areas.”

At primary school level, education advisors visit classes with structured lesson plans that focus on issues such as the work of the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan, and dialling 999 in an emergency. Older children are also taught why you should never make hoax calls.

Home educated children can also be accommodated, but we try to approach these within groups for a more efficient use of our limited resources

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

As summer inches closer we will start to promote various water safety messages. These include:

Key safety tips for staying safe near water

- Alcohol and swimming do not mix – stay out of the water if you’ve been drinking.
- Always watch your child while at the beach, lake or other natural bodies of water.
- Never let older children swim in unsupervised areas like quarries, canals or ponds.
- Don’t swim near motor boats, jet skis or other power vehicles.
- Never interfere with lifesaving equipment – you might need it yourself.
- Learn to spot and keep away from dangerous water.
- Take safety advice – heed notices which warn you of the danger. See [national water safety signs](#) for guidance.
- Children should always visit open water sites with a grown-up.
- Swimming anywhere other than at purpose built and supervised swimming pools is highly dangerous and is not recommended, unless as part of an organised club.

See our website for more information.

Response

Total Fire Calls for Salisbury Fire station; 01/03/17-30/04/17

March

Category	Incidents
False Alarm	33
Fire	16
Other	0
Special Service	10
Total	59

April

Category	Incidents
False Alarm	20

Fire	24
Other	0
Special Service	18
Total	62

The incidents over these two months includes a wide variety of types of incidents. This includes a fire at a primary school, multiple RTC's, assisting SWASFT with a bariatric patient and gaining access to multiple properties. In April there were a number of low level nuisance fires. We will work with our partners in Wiltshire Police and within the education team in DWFRS to reduce the impact.

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance (January - March 2017);

March %

Appliance	Day	Night	Average
31P2	77.67	96.37	87.06

April %

Appliance	Day	Night	Average
31P2	84.31	91.18	87.77

On-Call Recruitment

Recruitment is an ongoing issue. Currently the on-call part of Salisbury have 2 members of their team unavailable due to large training commitments with their primary employer. Despite this they are still maintaining a very good availability of the appliance.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton).

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Calls to Fire Alarms



Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

Last year the service has received over **5,800** alarm calls, however we did not necessarily attend all of these.

Jason Moncrieff

District Commander, Salisbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935

WILTSHIRE COUNCIL

ITEM 12

Salisbury Area Board
24th May 2017

Salisbury Public Spaces Protection Order

1. Purpose of the Report

1.1. To update the area board on work carried out on Salisbury's Public Spaces Protection Order.

2. Background

2.1. The Anti-Social Behaviour, Crime and Policing Act 2014 brought in a range of new orders designed to address anti-social behaviour, which replace the current orders available.

2.2. On 20th October 2017 all current Designated Public Place Orders (DPPOs) will expire unless by that date the order is renewed and converted into the new provision of a Public Space Protection Order (PSPO).

2.3. There are currently seven DPPOs in Wiltshire: Salisbury, Chippenham, Devizes, Warminster, Durrington, Calne and Malmesbury. Trowbridge has earlier in the year converted its DPPO to a PSPO.

Initially evidence is gathered to satisfy several tests:

- Is the proposed area within the Wiltshire Council Authority area?
- Is there any anti-social behaviour or crime occurring in the proposed area which is having, or is likely to have, a detrimental effect on the quality of life of those within the locality?
- Is this anti-social behaviour or crime likely to be of an unreasonable, persistent or continuing nature?
- Do any of these issues justify the restrictions imposed by the notice?

Now this evidence has been gathered and a PSPO has been identified as the preferred option, a mandate is sought from the area board to undertake the public consultation and if approved subsequent drafting of the order.

3. Main Considerations

3.1. The working group has been collecting evidence from the police and performance analysts and evaluating what anti social behaviour is needed to be tackled by a PSPO in Salisbury.

3.2. Issue that the evidence proved that the following types of anti social behaviour are to be included in the Salisbury PSPO

- Alcohol consumption in public places
- Remaining in a public toilet when asked to leave
- Performance of street entertainment that causes a nuisance
- Street trading without necessary permissions

3.3. The draft wording that has been agreed is as follows

- a. Refuse to stop drinking alcohol or hand over any containers (sealed or unsealed) which are believed to contain alcohol. This shall not apply to (i) an event for which Wiltshire Council has issued a licence to serve alcohol or (ii) an unlicensed event where prior written permission to serve alcohol has been given by Wiltshire Police to the organisers.
- b. Remain in a public toilet when asked to do so in order to prevent nuisance or disorder
- c. Perform any type of street entertainment that causes a nuisance to nearby premises or members of the public. This includes obstructing the highway or shop entrances, or misusing street furniture including public seats, lamp posts and railings.
- d. Participate in street trading unless they have the necessary permissions from Wiltshire Police, Wiltshire Council and Salisbury City Council.

Now the evidence has been sourced a public consultation is requested. Update of each stage will be reported back to the area board. Final sign off the PSPO is still being decided under the scheme of delegation.

4. Implications

4.1. Environmental Impact of the Proposals

- By continuing to stop anti social drinking in the town.

4.2. Financial Implications

There are minimal financial commitments in applying for a PSPO. The costs include staff time; costs of advertising draft orders and the design and installation of signs within the PSPO area. It is anticipated that these costs will be shared with partners.

4.3. Legal Implications

The creation of a public space protection order will last for 3 years. The breaching of a PSPO is a criminal offence enforceable by the Police. A convicted breach is punishable with a level 3 fine (£1,000) although most breaches will be dealt with by way of a fixed penalty notice.

4.4. HR Implications

There are no HR implications.

4.5. Equality and Diversity Implications

There are no Equality and Diversity implications.

5. **Recommendation**

It is recommended that:

- The Area Board note the further work carried out to develop the proposed PSPO in Salisbury.
- The Area Board mandates that the PSPO working group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Salisbury affected.

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Appendices:

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ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014

**THE ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014
(PUBLICATION OF PUBLIC SPACES PROTECTION ORDERS) REGULATIONS
2014**

WILTSHIRE COUNCIL PUBLIC SPACES PROTECTION ORDER (NO.2) 2017

Wiltshire Council {hereinafter called "the Council"} in exercise of its powers under Section 59 of Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act") and of all other enabling powers, and being satisfied that the conditions set out in section 59 of the Act are met, hereby makes the following Public Spaces Protection Order ("PSPO") in relation to the parts of the Salisbury listed in Schedule 1 to this Order:-

1. This Order may be cited as the Wiltshire Council (Public Spaces Protection Order) (No.2) Order 2017. The Council considers that (a) activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or (b) it is likely that activities will be carried on in a public place within that area and that they will have such an effect; (c) the effect, or likely effect, of the activities is, or is likely to be, of a persistent or continuing nature and is, or is likely to be, such as to make the activities unreasonable.
2. Following consultation and consideration, the Council is satisfied that the restrictions imposed by this Order are justified to prevent nuisance or disorder. In this order "authorised person" means a person who has been authorised by Wiltshire Police or the Council. Refusal to comply with a request from an authorised person to cease the activities listed in (3) below shall be a breach of this Order.
3. This Order applies to the areas listed in Schedule 1 to this Order. When requested to do so by an authorised person, no person shall:
 - a. Refuse to stop drinking alcohol or hand over any containers (sealed or unsealed) which are believed to contain alcohol. This shall not apply to (i) an event for which Wiltshire Council has issued a licence to serve alcohol or (ii) an unlicensed event where prior written permission to serve alcohol has been given by Wiltshire Police to the organisers.
 - b. Remain in a public toilet when asked to do so in order to prevent nuisance or disorder
 - c. Perform any type of street entertainment that causes a nuisance to nearby premises or members of the public. This includes obstructing the highway or shop entrances, or misusing street furniture including public seats, lamp posts and railings.
 - d. Participate in street trading unless they have the necessary permissions from Wiltshire Police, Wiltshire Council and Salisbury City Council.

4. Fixed penalty notices.

Wiltshire Council hereby provides for the issuing of fixed penalty notices (FPNs) to those in breach of this Order. Under these notices, the fines will be £100 and failure to pay them will entitle the Council to prosecute and, on summary conviction, the court may impose a fine not exceeding level 3 on the Standard Scale (i.e. currently £1,000).

A copy of this Order is available for inspection at the address given below during normal business hours:

Wiltshire Council Legal Services, County Hall, Bythesea Road, Trowbridge Wiltshire BA14 8JN. Please telephone Mr. Gale on 01225 718023, quote reference 112199, and arrange an appointment in advance.

It is intended that "The Wiltshire Council (Public Spaces Protection Order)(No.2) 2017" will be reviewed by Wiltshire Council before the expiry of three years from the date on which the Order came into operation. The review will consider whether an extension to the Order is appropriate.

WILTSHIRE COUNCIL (PUBLIC SPACES PROTECTION ORDER (NO.2) 2017

THE COMMON SEAL of the
WILTSHIRE COUNCIL was
hereunto affixed this xx day
of xx 2017
in the presence of:-

Schedule 1

The Order relates to the following streets:

The areas which would be affected by the proposed order are as follows:

ALBANY ROAD
ARCHERS COURT
AVON APPROACH
BARNARD STREET
BEDWIN STREET
BELLE VUE ROAD
BISHOPS WALK
BLACKFRIARS WAY
BLUE BOAR ROW
BOURNE HILL
BREWERY LANE

BRIDGE STREET
BROWN STREET
BUTCHER ROW
CARMELITE WAY
CASTLE STREET
CATHEDRAL VIEWS
CATHEDRAL VIEWS
CATHERINE STREET
CENTRAL CAR PARK ACCESS
ROAD
CENTRAL CARPARK SAINSBURY
STORE
CHIPPER LANE
CHORISTERS SQUARE
CHURCHFIELDS ROAD
CHURCHILL WAY EAST
CHURCHILL WAY NORTH
CHURCHILL WAY SOUTH
CHURCHILL WAY WEST
COLLEGE STREET
CRANE STREET
CRANEBRIDGE ROAD
CULVER STREET
DE VAUX PLACE
DEVIZES ROAD
DEWS ROAD
DOLPHIN STREET
EAST STREET
ENDLESS STREET
ESTCOURT ROAD
EXETER STREET
EYRES WAY
FISH ROW
FISHERTON ISLAND
FISHERTON STREET
FRIARS ORCHARD
FRIARY LANE
FULFORD PLACE
GEORGE STREET SOUTH
GIGANT STREET
GREENCROFT STREET
GREENS COURT
GREYFRIARS CLOSE
GRIFFINS COURT
GUILDER LANE
HAMILTON ROAD
HARCOURT TERRACE
HIGH STREET
IVY STREET
JUBILEE COURT
KINGS ROAD
KIVEL COURT
LINK BETWEEN NEW CANAL AND
FISH ROW
LOVE LANE
MALHOUSE LANE
MARKET PLACE
MARKET WALK
MARLBOROUGH ROAD
MEADOW ROAD SOUTH

MILFORD STREET
MILL ROAD
MILL ROAD MEWS
MILL STREAM APPROACH
MINSTER STREET
NELSON ROAD
NEW BRIDGE ROAD
NEW CANAL
NEW STREET
NORTH STREET
NORTH WALK
OATMEAL ROW
OLD GEORGE MALL
OX ROW
PARK STREET
PAYNES HILL
PENNYFARTHING STREET
PRIORY SQUARE
QUEEN STREET
QUEENS ROAD
RECTORY ROAD
ROAD INTO SALISBURY STATION
ROLLESTONE STREET
ROSEMARY LANE
SALT LANE
SANDOWN PLACE
SCAMELLS ROAD
SCHOOL LANE
SCOTS LANE
SIDNEY STREET
SILVER STREET
SLIP ROAD OFF A36 TO BOURNE
HILL
SLIP ROAD OFF CHURCHILL WAY
WEST TO CENTRAL CAR PARK
SLIP ROAD OFF CHURCHILL WAY
WEST TO WAITROSE
ROUNDAABOUT
SLIP ROAD ON TO CHURCHILL
WAY WEST FROM CENTRAL CAR
PARK
SLIP ROAD ON TO CHURCHILL
WAY WEST FROM WAITROSE
ROUNDAABOUT
SOUTH STREET
SOUTH WESTERN ROAD
SOUTHAMPTON ROAD
SPIRE VIEW
ST ANN PLACE
ST ANN STREET
ST CLEMENTS MEWS
ST EDMUNDS CHURCH STREET
ST JOHNS STREET
ST MARKS ROAD
ST NICHOLAS ROAD
ST PAULS ROAD
ST THOMAS SQUARE
SUMMERLOCK APPROACH
SWAYNES CLOSE
THE FRIARY

THE GREENCROFT
THE MALTINGS
THREE CUPPES LANE
TRINITY STREET
WAIN-A-LONG ROAD
WAITROSE ROUNDABOUT TO
CENTRAL CAR PARK
WATER LANE
WEST STREET
WEST WALK
WHITEFRIARS ROAD
WILTON ROAD
WINCHESTER STREET
WINDSOR ROAD
WOODSTOCK ROAD
WYNDHAM PARK
WYNDHAM ROAD
WYNDHAM TERRACE

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Report to Salisbury Area Board
Date of meeting 24th May 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested	Recommendation
Avon & Wilts Mental Health Partnership Trust	£1785	£550
Salisbury Literacy Festival	£1000	£1000
Salisbury Dementia Action Alliance – Launch Event	£300	£350
Wiltshire Music Centre – Celebrating Age	£1500	£1500

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. Salisbury Area Board was allocated £6700

4.2. The Salisbury Area Board Health and Wellbeing Funding balance for 2017/18 is £6,700

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Salisbury Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Applicant	Project Proposal	Requested
Avon & Wiltshire Mental Health Partnership Trust	Early Intervention Football Team	£1785
Project description I am a Community Mental Health Worker and as part of my role I help facilitate weekly 5 a side Football and Badminton groups at Five Rivers Leisure centre and Leighton Recreation Centre Westbury. I am sure you are probably already aware of the many benefits associated with Mental Health and physical activity so will not go into too much detail. Myself and my colleagues work in a specialised service for people who have a first episode Psychosis. This can lead to most of our patients to suffer from what are known as positive and negative symptoms. Positive symptoms can include things like hallucinations and delusional thoughts. Negative symptoms include apathy lethargy and social withdrawal. Most of our service users are required to take antipsychotic medication to treat these symptoms but they are by no means a magic cure and will often have side effects such as tiredness muscle stiffness and weight gain. Because we use what is known as a biopsychosocial approach our activity groups have proved to be a good way to help people with improving / maintaining physical health and social inclusion. We have been running the group for several years now and always ask the service users to contribute to the cost of hiring the facilities that we use around the county. Unfortunately the majority of them are on benefits so have little or no money to spare. We will not refuse someone attending if they cannot contribute so we supplement the cost from ourselves and the team's petty cash. I am sure you are only too aware that as with all public organisations these days our budget is limited and is under increasing scrutiny as to how we		

spend it. Therefore over the past few months I have been in discussion with the Leisure Manager at Five Rivers and more recently the Community Engagement Manager as to how we could reduce the cost to make it affordable for us to be able to sustain in particular the 5 a side Football group.

Our service is for People across Wiltshire aged 14 and above who have suffered a first Episode Psychosis. We have been working mostly with 16 to 35 year olds for the past seven years. We encourage and facilitate our service users to learn from each other about their experiences, which can promote a better understanding and reduce stress. Our project is accessible to all our service users and also those supported by the community mental health services. We currently make it affordable by supplementing the cost from our petty cash but the cost is becoming too much for us to be able to sustain this. A grant would help us to sustain the group and make it affordable to all. We encourage service users that we have discharged to continue to attend when they can as this promotes peer mentoring. By the very nature of our service in general means that we are accessible to everyone who has suffered a psychotic episode. We also encourage family members and friends of the service user to attend.

Recommendation of the Health and Wellbeing Group

Due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health & Wellbeing Group has not yet met to consider this application.

Councilor’s are therefore asked to consider awarding funds to this H&WB application, with the condition that the Health & Wellbeing Group are in support of the Boards decision; when they meet on 31st May 2017.

The suggested contribution made by the Community Engagement Manager is £550, to add to the Local Youth Network Group’s recommendation of £250 from the Youth Budget, bringing the total award from the Salisbury Area Board to £800 – which is felt to be fair, mindful that 8 people from Salisbury will directly benefit from this activity in 2017/18.

Applicant	Project Proposal	Requested
Salisbury Writing Circle	First Literacy Festival for Salisbury	£1000

Project description

Salisbury Literary Festival (27 to 29 October 2017) is a celebration of our city’s rich literary talent and heritage. The festival builds on the success of the Salisbury Writing Circle, a group of more than 150 local people who are interested in writing. Featuring writers, speakers and creative writing instructors, the festival will support and showcase local writing talent, promote a love of reading and writing across the community, celebrate Salisbury’s literary heritage, and encourage visitors to the city. Interactive events such as a short story competition will be widely accessible to people of all ages and levels of mobility.

Reading and writing is something almost anyone can do and it's not expensive. Festival activities support local health and wellbeing priorities by promoting life-long learning and creativity across the community. There are events to engage people of all ages, levels of mobility and isolation. The festival also supports the aims of the Wiltshire Health and Wellbeing board's strategy by helping to empower people through writing and reading.

Through storytelling people can share experiences and burdens, find common ground and foster empathy.

Over the weekend we will run approximately 20-25 events, with audiences from 20-100+. Taking an average of 50 people per event, the festival will reach at least 1000 for events, with much wider engagement through online activities. Local businesses will also benefit from the draw of people to the Salisbury during the weekend.

Writing Circle has more than 150 people on the mailing list. Ideas for activities and volunteering opportunities were part of a survey to the group. We will approach local businesses to sponsor particular events, and encourage them to promote the festival among their staff and patrons. We will also encourage and support their efforts to promote writing and reading themes through their own business activities.

The story writing competition is accessible to everyone, regardless of age, disability, income or level of social isolation. Festival events will be held in buildings with accessible facilities. We are also planning activities that people can participate in online, through the festival website and social media.

We are working with other local arts and cultural organisations through the Salisbury Cultural Strategy Group, to build relationships and support initiatives with common aims. We will cooperate and consult with local governmental organisations to ensure we are helping to support local needs and priorities. We will work with BID (a festival funder) and local businesses by promoting them through our publicity and collaborating on community events where possible.

We will ensure we have appropriate facilities, such as seats / spaces reserved for those with limited mobility, access to hearing loops and will use trained staff to steward events to safeguard the welfare of older and vulnerable people. We will train staff according to guidelines from Wiltshire Council on safeguarding children and vulnerable adults.

Measures of success of this project include – the making of profit to build on for future years; number of people who enter into the story-writing competition and other interactive events is another; through our website we will encourage people to comment which could reveal evidence that we've reached children, older and socially isolated people; we will be successful too, if we raise the profile of local writers - both those writing now and notable authors such as the late Terry Pratchett, William Golding and John Creasey; media coverage, greater interest in the Salisbury Writing Circle and publishing success stories would all be good evidence of achievement.

The total cost of the project is £9k, comprising fees of professional authors, a website and other marketing and promotional elements. The applicant is looking to secure £1k from the area board and the £8k from ticket sales and other local sponsorship.

Recommendation of the Health and Wellbeing Group

Due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health & Wellbeing Group has not yet met to consider this application.

Councilor's are therefore asked to consider awarding funds to this H&WB application, with the condition that the Health & Wellbeing Group are in support of the Boards decision; when they meet on 31st May 2017.

Applicant	Project Proposal	Requested
Salisbury Dementia Action Alliance	Launch Event	£350

Project description

The Salisbury Dementia Action Alliance (DAA) began forming in November 2016, and currently has within its membership the BID, Cathedral, St Thomas's Church, a number of shops and restaurants, the library and Five Rivers HWC. Discussions are also ongoing with Salisbury Hospital. The idea of the alliance is that it acts as the conduit for all those individual organisations in Salisbury who are working to become dementia friendly, to come together once or twice a year to share best practice, discuss challenges and update key partners on the progress made to make the whole city (or as much of it as possible) a dementia friendly community. Dementia Friends is an initiative of the Alzheimer's Society.

We would like to mark the launch of the DAA with a networking event for partners coupled with an afternoon tea for people with dementia and their carers. The estimated cost of the event is £350, costing in catering, venue hire and potential transport and promotional costs.

Recommendation of the Health and Wellbeing Group

Due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health & Wellbeing Group has not yet met to consider this application.

Councilor's are therefore asked to consider awarding funds to this H&WB application, with the condition that the Health & Wellbeing Group are in support of the Boards decision; when they meet on 31st May 2017.

Applicant	Project Proposal	Requested
Wiltshire Music Centre	Celebrating Age	£1500

Project description

Celebrating Age Wiltshire Partnership led by Wiltshire Music Centre has been successful in obtaining a grant of £99,931 from Arts Council England to provide a programme of arts/cultural activities in 6 Wiltshire communities in libraries and community centre settings as well as potentially in outdoor space eg public parks. A Project Development Worker will develop a programme of work in each community in consultation with existing groups of older people and representatives of charities working with these groups. The programme will involve regular activity in library and other community settings such as:

- live performance with a focus on words
- engagement activities for music, dance, visual art.

The programme will be delivered in partnership with the arts/cultural organisations involved in the bid. We are seeking a small contribution from each Area Board where activity will be taking place.

Celebrating Age is designed to create arts, culture and heritage activity for older people which is delivered in their own community settings in 6 local areas. The partnership includes Wiltshire Council Library Service as well as Age UK and cultural organisations. It will be managed by a Project Development Worker who will consult with local community groups sign posted by the Community Engagement Managers and other community workers to identify the sorts of projects that older people would like to see delivered. The project will also offer free tickets for the people who undertake local activity to attend events, performance and exhibitions in the partner venues.

In this way, it focuses on the priorities already identified by the Salisbury JSA in the report 'Our Community Matters' which identified local priorities for action in a similar consultative way. The Project Development Worker will agree the work to be delivered with the community. The work could include many of the sorts of projects identified in the Salisbury priorities consultation, for example in the Culture, Health and Well-being and Older People priorities. Projects identified

that could form the basis of Celebrating Age supported sessions could include Photo Walks – older people could learn about photography; Our Lives, Our History – older people could work with creative writers to capture their stories; Walk Back in Time – older people could work with village historians to document village history; Strictly Ballroom/Memory Dances – tea dances and other dance classes; Singing for the Brain, Art Therapy, Our Lives, Our History, Dementia Café – all could be provided as Celebrating Age sessions.

The Project Development Worker will work with existing voluntary and community groups, including the Community Engagement Manager and local charities to identify how best to access the community in that area. Community groups will be used to decide what sort of activity is to be provided in the monthly session and also to identify the older people who may want to benefit from the activities.

The Head of Creative Learning at Wiltshire Music Centre will be responsible for safeguarding and the Project Development Worker will follow the WMC Safeguarding Policy. All staff and creative leaders running sessions for the Celebrating Age project will be DBS checked. They will be briefed on the policy and trained as appropriate.

WMC is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young/old and vulnerable people it works with on a year round basis. WMC has been delivering this sort of work for almost 20 years and is very experienced in all aspects of safeguarding.

WMC as part of its line management duties for the Project Development Worker, will create an evaluation model which will be based on seeking to identify social impacts and outcomes of taking part in the Celebrating Age activities such as reducing loneliness, increasing social confidence, developing new artistic, cultural or heritage skills and experience and increasing social interaction with other people outside the home. The Project Development Worker will carry out evaluation at least twice a year with participants and activity leaders which will identify a baseline position and then movement from this every period. In this way it will be possible to identify if the project has successfully achieved the social outcomes sought.

The annual cost of the project is between £60,000 and £70,000 a year for three years. Arts Council England are grant funding (committed) between 47% and 55% of the project depending on the year. A small contribution of £1,500 per year is being sought from each Area Board where activity will take place. If this is not possible, we will seek the funding from other local sources. The project seeks to establish groups in each area involved in choosing the activities. The Project Development Worker will aim to encourage these groups to continue after the project with participants paying for the sessions. (full financial breakdown of this project is attached at appendix 1)

Recommendation of the Health and Wellbeing Group

Due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health & Wellbeing Group has not yet met to consider this application.

Councilors are therefore asked to consider awarding funds to this H&WB application, with the condition that the Health & Wellbeing Group are in support of the Boards decision; when they meet on 31st May 2017.

No unpublished documents have been relied upon in the preparation of this report

Report Author

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Expenditure	2017/18	2018/19	2020/21	TOTAL	Assumptions
Project Development Worker	15,000	15,300	15,606		£25k role with 2% inflation
National Insurance	951	992	1,034		
Pension	450	459	468		3% contribution
Staff Travel & Subsistence	2,290	2,290	2,290		44p pmile with 2 monthly trips to each location
Office Provision	1,000	1,020	1,040		serviced desk at WMC and ASI AF
IT set up and support	1,180	180	184		lap top plus support contract WMC
Recruitment	500	-	-		1 advert
Marketing	800	816	832		posters designed and printed
Mobile Telephones	300	306	312		monthly rental
Postage	300	300	300		
Stationery, Printing & Photocopying	250	250	250		cost recovery on usage
Management supervision	2,993	2,849	2,901		13% on fixed costs
Arts activity delivery in community	12,000	24,000	24,000		up to 10 monthly activities pa in each place £350 a session plus materials
Library/other space hire	6,000	6,000	6,000		£100 per half day session
Arts activity engagement	16,000	16,000	16,000		200 tickets made available each year by 5 arts organisations?
TOTAL EXPENDITURE	60,013	70,761	71,218	201,991	
Income					
Office provision	1,000	1,020	1,040		In kind from WMC/ASI AF
Arts activity engagement	16,000	16,000	16,000		In kind from arts organisations for tickets
Area Board and other local fundraising	9,000	9,000	9,000		6 Area Boards and other local supporters such as Lions, Rotary, Town and Parish Councils
Participation fees			6,000		Participant groups to decide on level - assume 20 participants at £5 a month
Library space provided	6,000	6,000	6,000		In kind from library service
TOTAL INCOME	32,000	32,020	38,040	102,060	
Celebrating Age Grant sought	28,013	38,741	33,177	99,931	

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Report to	Salisbury Area Board
Date of Meeting	24/05/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: St Marks Pre-school Project Title: St Marks Pre-school Outside Classroom View full application	£5000.00
Applicant: Salisbury Garden Volunteers Project Title: Bourne Hill Walled Garden View full application	£960.00
Applicant: Bemerton Heath Inter-Agency Group Project Title: Bemerton Heath Compound Project View full application	£5500.00
Applicant: City Gate Salisbury Project Title: Community Cafe on Churchfields View full application	£5000.00
Applicant: Young Gallery - Edwin Young Collection Project Title: Great Art for Salisbury View full application	£4000.00
Applicant: The Secret Garden Salisbury Project Title: City community interactive outdoor 3D bee trail View full application	£6000.00

<p>Applicant: Exeter House School Parents Association Project Title: Post 16 Educational Centre Refurb</p> <p>http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=429</p>	<p>£5000.00</p>
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1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the area board's guidance available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2007	St Marks Pre-school	St Marks Pre-school Outside Classroom	£5000.00
<p>Project Description: The project is to build an outside classroom area adjacent to the existing pre-school building for children to free flow into allowing them to learn and play in a different environment regardless of the weather. The project is to build a wooden structure with roof and built in storage.</p> <p>Input from Community Engagement Manager: This application is eligible for capital funds from the board's Community Area Grants budget. The total cost of the project is just short of £28,000.</p> <p>Councillors have asked for details of grant awards previously secured by schools within the Somerset Road campus (St Marks Primary, Wyndham Park Infants, St Marks Pre School) :</p> <ul style="list-style-type: none"> • Gardening Club (St Mark's) - £1k (2011/12) • Relocation project (St Mark's pre school) - £4.5k (2012/13) • Inclusive Garden (Wyndham) - £3.7k (2013/14) • Somerset Rd Campus Hub project (phase 1) - £3.8k (2013/14) • Somerset Rd Campus Hub project (phase 2) - £5k (2014/15) • Cycle 2 School project (St Marks) - £4.8k (2015/16) 			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2365	Salisbury Garden Volunteers	Bourne Hill Walled Garden	£960.00
<p>Project Description: Stage 2 in the refurbishment and development of this historic garden. Four projects are planned - east Rose pergola, west Sunken Garden, central Shade Bed and south Gravelled sections between box hedges. .</p> <p>Input from Community Engagement Manager: This application is eligible for capital funds from the board's Community Area Grants budget. Stage 1 of this project was funded in 2016/17 for £1.5k</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2339	Bemerton Heath Inter-Agency Group	Bemerton Heath Compound Project	£5500.00
<p>Project Description: Bemerton Heath is in the top 10 in the indices of deprivation the highest in the County. Physical activity levels within this estate are low within Wiltshire at 18.2. Anti-social behaviour is also an issue here. Wiltshire Council has been working in partnership with local organisations to develop sustainable projects for young people in Bemerton Heath. Wiltshire Council has developed a new Doorstep Sports Club initiative this year for young people aged 14-25 funded through the national charity Street Games at the multi-use games area in Bemerton Heath. These clubs are fun and informal and provide a vibrant and varied sporting offer to young people in disadvantaged communities designed to grow their motivation and leadership skills with an ability to adopt a sporting habit for life. Currently in this area of high deprivation there are 26 young residents registered with this project with a younger age group aged 10 years and above due to be launched in April 2017 within the local community. The multi-use games area is situated next to a main road in the estate and the weekly football sessions see the footballs going over the fencing and into the road. This is very dangerous for all involved. It is essential that a safety roof net is installed to ensure a safe and secure environment. This funding will support a sustainable project encouraging young people to participate in sport and physical activity in a safe environment. Funding will also cover a street art wall within the compound along with benches for a memorial garden for Ben a young man from Bemerton Heath who recently took his life at this site. Ben's friends also use the MUGA and will be actively involved in designing the street art wall and memorial garden in partnership with a local charity.</p> <p>Input from Community Engagement Manager: This application is eligible for funding from the Community Area Grant's budget. The Local Youth Network Management Group considered this application, noting that £4700 of the funds requested are capital, and that £800 is requested of the youth budget for the street art works. The group was very supportive of the project and agreed a contribution of £800.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2374	City Gate Salisbury	Community Cafe on Churchfields	£5000.00
<p>Project Description: We want to turn our church cafe into a place where people can come and learn barista skills customer service skills and cooking skills. We want to create an environment that is suitable to host volunteers.</p>			

By having an open and inviting hub with a public cafe we provide a place for people in the community to come together. There is no other cafe on the industrial estate and we provide a comfortable meeting point. As the church is running this cafe we want to extend our community impact by providing meaningful volunteer opportunities. To do this we need to adjust our cafe physically to make it into a more friendly environment to teach and learn skills. We will target those who are unemployed and want to learn new skills for employment.

Input from Community Engagement Manager:

This application is eligible for funding from the Community Area Grants budget. The board will want to be satisfied of the applicant’s strategy to appeal to the wider community to use the new hub/cafe area. Also, councillors will need to check that the organisation’s accounts are now out of deficit, or be reassured of plans to reduce this deficit.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2333	Young Gallery	Great Art for Salisbury	£5000.00

Project Description:

Young Gallery is refurbishing 2 gallery spaces to museum standard for the people of Salisbury. The majority of the work has been completed. However we are still short of 4000.00 to purchase a 12500.00 high security display case. This essential element will allow us to significantly expand the quality and range of visual art exhibitions such as Van Gogh. On completion we will meet Government Indemnity Standard. With prohibitive high transport costs it makes economic and moral sense to bring national museum treasures to Salisbury for the benefit of the local community visitors and tourists adding to the cultural and artistic prosperity of the city.

Any income the Young gallery has is committed to the current gallery upgrade. We have no spare funds. Achieving a museum standard environment is an expensive business. You will be aware of the huge sums involved in realising the new archaeology gallery at Salisbury Museum. Without the prescribed infrastructure and professional standards arts organisations cannot borrow significant art. The environment, equipment, building management must all meet Government Standards once achieved and approved they need to be maintained and managed. The Young Gallery is principally supported by the Edwin Young and John Creasey Trusts their limited invested capital produces an annual income to support the cost of a part time curator new acquisitions exhibitions program community projects maintenance and improvements. The income for this financial year is committed to completing the existing refurbishment project. In fact we are still short of funding for another display case. We also have one more gallery to be refurbished and any surplus income will be used for match funding in new grant applications. Our mission ART for ALL is recognised and supported by the Arts Council England and South West Museums Development Program The Art Fund

VA Purchase Grant Fund. Individuals also continue to support the gallery through donations as well as the general public.

Input from Community Engagement Manager:

This application is eligible for funding from the Community Area Grants budget. The Young Gallery last secured funds from the Salisbury Area Board in 2015/16 for £5.5k.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2369	The Secret Garden	Bee Trail	£6000.00

Project Description:

The Secret Garden Salisbury 3D bee trail is the first of its kind and part of our city wide project Bee City. Think of the Barons Trail but with added layers of technology to bring in a whole new generation of users and interaction. From city visitors to schools this permanent trail will not only educate but innovate and inspire. The trail will be a series of 3D stop points around the city installed upon sign points and a map will show you where the trail points are. The accompanying App will help you collect the individual bees while you learn about them making it fun to find out more. The 3D bee images will appear live as you point your smartphone to the trail point. The trail points will also be illustrated by horrible histories artist Geri Ford to make the trail fun even for those without the use of a smart phone. On completion of the trail- participants can come and collect some free wildflower seeds from The Secret Garden Salisbury to take home and plant. Digital imaging artists will work with us to create the App and individual 3D bee species in an engaging Top Trumps style with easy to digest and useful info. We hope to attract a national press interest in this trail which ultimately aims to educate and bring wild pollinators to the fore while engaging and encouraging health and well being through connections to green spaces. Our long term plan - This trail can be developed alongside the development of city green spaces over the coming years and more stops can be added for a wider range of users i.e some sound could be added for the visually impaired.

Input from Community Engagement Manager:

This application is eligible for funding from the Community Area Grants budget. Usually, unless there is sufficient justification, the board grants up to £5k for projects benefiting from the Community Area Grant's scheme.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
429 (from youth grant)	Exeter House School Parents Association	Post 16 educational centre refurb	£5000.00

Project Description:

To renovate a separate location in the city centre for the 6th form pupils to enjoy a more vocational curriculum, preparing them for independence and adulthood. This will include work experience, mini enterprise projects and practical learning in subjects such as woodwork, cookery, shopping and budgeting. These skills combined with proximity to the local community will enable them to play a valuable and meaningful role in the wider society when they leave.

We are a mixed special school on Somerset Road in Salisbury serving a wide catchment area with capacity for 121 pupils aged from 4 to 19 years who have special education needs including severe and profound and multiple learning difficulties. We are in a lovely building but are outgrowing it and expect our numbers to continue to rise with new housing projects and the Army due to be moving more families into the area. Our post-16 students are not able to access the learning they need in order to become more independent and self-sufficient before they leave us - we are cramped for space and unable to provide practical skills training - such as woodwork, gardening, cookery, cleaning and independent travel - and so the options available to them when they leave us are severely limited. Our students have a school council and choose many of the activities they want to do. Through this they have expressed a keenness to learn more practical skills and to be provided with work experience and to travel independently. We currently have 20 post-16 students and expect these numbers to rise. Also each student will spend 3 years at the post-16 centre. The remaining pre-16 students will also benefit by being able to expand into the space released and using specialist rooms that had previously been decommissioned to make space for the post-16s eg the art room and music room. The centre could accommodate 55 students giving a total capacity of 160 should numbers continue to rise but would be sustainable with as few as 16. Years ago we used to be located in the John Ivy post-16 centre before we outgrew it and moved to Somerset Road. This is now ours again on a 125 year lease from Wiltshire Council. The position and accessibility of this building within close proximity to Salisbury city centre make it the ideal space for a satellite site for post 16 pupils, to alleviate overcrowding on the current site and allow some growth of the pre-16 group. We have applied to the government for a Condition Improvement Fund CIF grant to bring the building up to an adequate state to use for teaching eg removing asbestos, making it wheelchair accessible, installing a kitchen and bathroom, but need to provide 10 per cent of this ourselves. We plan to share some of the space with Mencap and are in discussions with the church about renting out a room which will provide a regular income. We will also look at other rental options eg of the hall in the evenings weekends and school holidays to exercise, or youth groups, medical practitioners etc as the city centre location and parking should be very attractive to community users and will help the ongoing sustainability of the centre. We plan to run a community cafe for local residents. The students will plan, purchase, prepare and serve their own meals and snacks and provide meals for other users of the centre. There is also a garden area in which our students could grow their own vegetables and fruit and sell them. Because of the needs of our students the building will be wheelchair accessible. Our Cafe will be very affordable and welcoming to all members of society. We hope to raise the profile of our wonderful school by showcasing the talents of our post-16 students at the centre. The new post 16 centre will be a bespoke building where real work experience is provided. As well as classrooms for personalised learning opportunities there will be

designated workshops for horticulture, manufacturing and other vocational courses leading to recognised accreditation. All our post-16 students will move to this centre regardless of ability and each will be given a bespoke learning programme appropriate to their needs and aspirations, a more vocational curriculum focused on preparation for independence and adulthood, fostering a sense of moving on and preparing for life after school which could be at the local college, specialist further education, work, or day care. There will be a real choice of post 16 college style education like their mainstream peers and we are looking to improve on the numbers of students who gain meaningful paid employment at Post 19 or engage in further accredited courses. We are already talking to Mencap and the church about sharing the space. We also hope that local businesses will work with us and welcome our students into volunteer schemes. The proximity to local enterprise volunteering and work experience opportunities and being within walking distance of shops and amenities will all help to nurture confidence and enable independence within the community. Being close to public transport links will also establish a reason for independent travel, training and road safety. At present all students are dependent on minibus transport to access community based activities.

Input from Community Engagement Manager:

This application is eligible for funding from the Community Area Grants budget. It is a significant project worth over £500,000.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

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